
PRIVACY POLICY

BACKGROUND:

Happy Energy Solutions Ltd understands that your privacy is important to you and that you care about how your personal data is used. We respect and value the privacy of everyone who visits this website, www.happyenergy.co.uk Our Site and will only collect and use personal data in ways that are described here, and in a way that is consistent with our obligations and your rights under the law.

Please read this Privacy Policy carefully and ensure that you understand it. Your acceptance of this Privacy Policy is confirmed by using Our Site.

1. Definitions and Interpretation

In this Policy the following terms shall have the following meanings:

“Account”	means an account required to access and/or use certain areas and features of Our Site;
“Cookie”	means a small text file placed on your computer or device by Our Site when you visit certain parts of Our Site and/or when you use certain features of Our Site . Details of the Cookies used by Our Site are set out in Part 14, below; and
“Cookie Law”	means the relevant parts of the Privacy and Electronic Communications (EC Directive) Regulations 2003;

2. Information About Us

Our Site is owned an] operated by Happy Energy Solutions Ltd, a Limited Company registered in England under company number 08487950.

Registered address: Lowin House, Tregolls Road, Truro TR1 2NA.

Main trading address: Unit 1, New Road, Perranporth TR6 0DL .

VAT number: 204759703.

Data Protection Officer: Louise Johnson.

Email address: louise.johnson@happyenergy.co.uk.

Telephone number: 01872 228546.

Postal address: Unit 1, New Road, Perranporth, Cornwall, TR6 0DL.

Representative: Jessica Brown-Martin.

Email address: jessica.brown-martin@happyenergy.co.uk.

Telephone number: 020 8054 8040.

Postal address: Unit 1, New Road, Perranporth, Cornwall, TR6 0DL.

We are regulated by Trustmark.

We are a member of We are a member of the FSB, British Safety Council, Constructionline, Alcumus Safe Contractor, Gas Safe, Microgeneration Certification

Scheme (MCS) and Trustmark.

3. **What Does This Policy Cover?**

This Privacy Policy applies only to your use of **Our Site**. **Our Site** may contain links to other websites. Please note that **we** have no control over how your data is collected, stored, or used by other websites and **we** advise you to check the privacy policies of any such websites before providing any data to them.

4. **What Is Personal Data?**

Personal data is defined by the UK GDPR and the Data Protection Act 2018 (collectively, “the Data Protection Legislation”) as ‘any information relating to an identifiable person who can be directly or indirectly identified in particular by reference to an identifier’.

Personal data is, in simpler terms, any information about you that enables you to be identified. Personal data covers obvious information such as your name and contact details, but it also covers less obvious information such as identification numbers, electronic location data, and other online identifiers.

5. **What Are My Rights?**

Under the Data Protection Legislation, you have the following rights, which **we** will always work to uphold:

- a) The right to be informed about **Our** collection and use of your personal data. This Privacy Policy should tell you everything you need to know, but you can always contact **Us** to find out more or to ask any questions using the details in Part 15.
- b) The right to access the personal data **we** hold about you. Part 13 will tell you how to do this.
- c) The right to have your personal data rectified if any of your personal data held by **Us** is inaccurate or incomplete. Please contact **Us** using the details in Part 15 to find out more.
- d) The right to be forgotten, i.e. the right to ask **Us** to delete or otherwise dispose of any of your personal data that **we** hold. Please contact **Us** using the details in Part 15 to find out more.
- e) The right to restrict (i.e. prevent) the processing of your personal data.
- f) The right to object to **Us** using your personal data for a particular purpose or purposes.
- g) The right to withdraw consent. This means that, if **we are** relying on your consent as the legal basis for using your personal data, you are free to withdraw that consent at any time.
- h) The right to data portability. This means that, if you have provided personal data to **Us** directly, **we are** using it with your consent or for the performance of a contract, and that data is processed using automated means, you can ask **Us** for a copy of that personal data to re-use with another service or business in many cases.
- i) Rights relating to automated decision-making and profiling.

For more information about **Our** use of your personal data or exercising your rights as outlined above, please contact **Us** using the details provided in Part 15.

It is important that your personal data is kept accurate and up-to-date. If any of the personal data **we** hold about you changes, please keep **Us** informed as long as **we** have that data.

Further information about your rights can also be obtained from the Information Commissioner’s Office or your local Citizens Advice Bureau.

If you have any cause for complaint about **Our** use of your personal data, you have the right to lodge a complaint with the Information Commissioner’s Office.

We would welcome the opportunity to resolve your concerns ourselves however, so please contact **Us** first, using the details in Part 15.

6. What Data Do You Collect and How?

Depending upon your use of **Our Site**, **we** may collect and hold some or all of the personal and non-personal data set out in the table below, using the methods also set out in the table. Please also see Part 14 for more information about **Our** use of Cookies and similar technologies.

Data Collected	How we Collect the Data
Identity Information including name, title, date of birth	On-line form.
Contact information including address, email, telephone numbers	On-line form.
Business information including business name, job title, address, email, telephone numbers	On-line form.
Profile information (as applicable) including benefit details, number of dependants, income, employment, property tenure, landlord / letting agent details	On-line form.
Technical information including IP address, browser type, operating system	Website analytics.
Data from third parties relating to residence including Energy Performance Certificate, Listed Buildings, Conservation Areas, Radon, Super Output Areas, Network Operator, Valuation Office Agency, Land Registry.	On-line Portals.

7. How Do You Use My Personal Data?

Under the Data Protection Legislation, **we** must always have a lawful basis for using personal data. The following table describes how **we** may your personal data, and **Our** lawful bases for doing so:

What we Do	What Data we Use	Our Lawful Basis
------------	------------------	------------------

Registering you on Our Site .	Name, email, telephone number.	Legitimate interests in order to provide the contract.
Providing and managing your Account.	Name, email, telephone number.	Legitimate interests in order to provide the contract.
Providing and managing your access to Our Site .	Name, email, telephone number.	Legitimate interests in order to provide the contract.
Personalising and tailoring your experience on Our Site .	Browser history.	Legitimate interests in order to provide the contract.
Administering Our business.	Name, email, telephone number.	Legitimate interests in order to provide the contract.
Supplying Our products AND services to you.	Name, email, telephone number, property type, household income, household composition, health questions (if not eligible for the grant by any other means)	Legitimate interests in order to provide the contract.
Managing payments for Our products AND services.	Name, email, telephone number, card / bank details	Legitimate interests in order to provide the contract.
Personalising and tailoring Our products AND services for you.	Name, email, telephone number, property type, household income, household composition, health questions (if not eligible for the grant by any other means)	Legitimate interests in order to provide the contract.
Communicating with you.	Name, email, telephone number.	Legitimate interests in order to provide the contract.
Supplying you with information by email AND/OR post that you have opted-in-to (you may opt-out at any time by email).	Name, email, telephone number, address.	Legitimate interests in order to provide the contract.

With your permission and/or where permitted by law, **we** may also use your personal data for marketing purposes, which may include contacting you by email **AND/OR** telephone **AND/OR** text message **AND/OR** post with information, news, and offers on **Our** products **AND/OR** services. You will not be sent any unlawful marketing or spam. **We** will always work to fully protect your rights and comply with **Our** obligations under the Data Protection Legislation and the Privacy and Electronic Communications (EC Directive) Regulations 2003, and you will always have the opportunity to opt-out. **We** will always obtain your express opt-in consent before sharing your personal data with third parties for marketing purposes and you will be able to opt-out at any time.

We use the following automated system for carrying out certain kinds of profiling. If at any point you wish to query any action that **we** take on the basis of this or wish to request 'human intervention' (i.e. have someone review the action themselves, rather than relying only on the automated method), the Data Protection Legislation gives you

the right to do so. Please contact **us to** find out more using the details in Part 15.

- The following automated profiling may take place:
 - Department for Work and Pension provide information on whether in receipt of benefits or not.

We will only use your personal data for the purpose(s) for which it was originally collected unless **we** reasonably believe that another purpose is compatible with that or those original purpose(s) and need to use your personal data for that purpose. If **we** do use your personal data in this way and you wish **Us** to explain how the new purpose is compatible with the original, please contact **Us** using the details in Part 15.

If **we** need to use your personal data for a purpose that is unrelated to, or incompatible with, the purpose(s) for which it was originally collected, **we** will inform you and explain the legal basis which allows **Us** to do so.

In some circumstances, where permitted or required by law, **we** may process your personal data without your knowledge or consent. This will only be done within the bounds of the Data Protection Legislation and your legal rights.

8. How Long Will You Keep My Personal Data?

We will not keep your personal data for any longer than is necessary in light of the reason(s) for which it was first collected. Your personal data will therefore be kept for the following periods (or, where there is no fixed period, the following factors will be used to determine how long it is kept):

Type of Data	How Long we Keep It
Identity Information including name, title, date of birth	Retention is determined by the grant fund provided.
Contact information including address, email, telephone numbers	Retention is determined by the grant fund provided.
Business information including business name, job title, address, email, telephone numbers	Retention is determined by the grant fund provided.
Profile information (as applicable) including benefit details, number of dependants, income, employment, property tenure, landlord / letting agent details	Retention is determined by the grant fund provided.
Technical information including IP address, browser type, operating system	For 3 years.
Data from third parties relating to residence including Energy Performance Certificate, Listed Buildings, Conservation Areas, Radon, Super Output Areas, Network Operator, Valuation Office Agency, Land Registry.	Retention is determined by the grant fund provided.

9. How and Where Do You Store or Transfer My Personal Data?

We will store some of your personal data within the European Economic Area (the

“EEA”). The EEA consists of all EU member states, plus Norway, Iceland, and Liechtenstein. This means that your personal data will be fully protected under the EU GDPR and/or to equivalent standards by law. Transfers of personal data to the EEA from the UK are permitted without additional safeguards.

We store some or all of your personal data in countries outside of the UK. These are known as “third countries”. We will take additional steps in order to ensure that your personal data is treated just as safely and securely as it would be within the UK and under the Data Protection Legislation as follows:

We ensure that your personal data is protected under binding corporate rules. Binding corporate rules are a set of common rules which all our group companies are required to follow when processing personal data. For further information, please refer to the [Information Commissioner’s Office](#).

Please contact **Us** using the details below in Part 15 for further information about the particular data protection safeguards used by **Us** when transferring your personal data to a third country.

The security of your personal data is essential to **Us**, and to protect your data, **we** take a number of important measures, including the following:

- limiting access to your personal data to those employees, agents, contractors, and other third parties with a legitimate need to know and ensuring that they are subject to duties of confidentiality;
- procedures for dealing with data breaches (the accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to, your personal data) including notifying you and/or the Information Commissioner’s Office where **we are** legally required to do so.

10. Do You Share My Personal Data?

We will not share any of your personal data with any third parties for any purposes, subject to the following exceptions.

If **we** sell, transfer, or merge parts of **Our** business or assets, your personal data may be transferred to a third party. Any new owner of **Our** business may continue to use your personal data in the same ways that **we** have used it, as specified in this Privacy Policy.

In some limited circumstances, **we** may be legally required to share certain personal data, which might include yours, if **we are** involved in legal proceedings or complying with legal obligations, a court order, or the instructions of a government authority.

We may share your personal data with other companies in **Our** group for the provision of the contract. This includes subsidiaries **AND/OR** **Our** holding company and its subsidiaries.

We may sometimes contract with the following third parties to supply certain products **AND/OR** services.

Recipient	Activity Carried Out	Sector	Location
Local sub-contractors	Installation of the grant measures.	Energy Efficiency, plumbing, heating insulation.	UK

Recipient	Activity Carried Out	Sector	Location
Department for Work and Pensions	Provision of Benefit information	Government	UK
Energy Companies	Provision of Grant funding	Energy	UK
Local Authority	Confirmation of eligibility for grant funding	Government	UK
Monitoring Agents	Monitoring works installed	Construction	UK
Utility Connection Companies	Provision of grant funding for utility connections and / or to obtain permissions	Energy	UK
Surveyors	Survey of homes to assess measures required	Construction	UK

If any of your personal data is shared with a third party, as described above, **we** will take steps to ensure that your personal data is handled safely, securely, and in accordance with your rights, **Our** obligations, and the third party's obligations under the law, as described above in Part 9.]

If any personal data is transferred outside of the UK, **we** will take suitable steps in order to ensure that your personal data is treated just as safely and securely as it would be within the UK and under the Data Protection Legislation, as explained above in Part 9.

If **we** sell, transfer, or merge parts of **Our** business or assets, your personal data may be transferred to a third party. Any new owner of **Our** business may continue to use your personal data in the same way(s) that **we** have used it, as specified in this Privacy Policy.

In some limited circumstances, **we** may be legally required to share certain personal data, which might include yours, if **we are** involved in legal proceedings or complying with legal obligations, a court order, or the instructions of a government authority.]]

11. How Can I Control My Personal Data?

11.1 In addition to your rights under the Data Protection Legislation, set out in Part 5, when you submit personal data via **Our Site**, you may be given options to restrict **Our** use of your personal data. In particular, **we** aim to give you strong controls on **Our** use of your data for direct marketing purposes (including the ability to opt-out of receiving emails from **Us** which you may do by unsubscribing using the links provided in **Our** emails and at the point of providing your details.

11.2 You may also wish to sign up to one or more of the preference services operating in the UK: The Telephone Preference Service ("the TPS"), the Corporate Telephone Preference Service ("the CTPS"), and the Mailing

Preference Service (“the MPS”). These may help to prevent you receiving unsolicited marketing. Please note, however, that these services will not prevent you from receiving marketing communications that you have consented to receiving.

12. **Can I Withhold Information?**

You may access **Our Site** without providing any personal data at all. However, to use all features and functions available on **Our Site** you may be required to submit or allow for the collection of certain data.

You may restrict **Our** use of Cookies. For more information, see Part 14.

13. **How Can I Access My Personal Data?**

If you want to know what personal data **we** have about you, you can ask **Us** for details of that personal data and for a copy of it (where any such personal data is held). This is known as a “subject access request”.

All subject access requests should be made in writing and sent to the email or postal addresses shown in Part 15. To make this as easy as possible for you, a Subject Access Request Form is available for you to use. You do not have to use this form, but it is the easiest way to tell **Us** everything **we** need to know to respond to your request as quickly as possible.

There is not normally any charge for a subject access request. If your request is ‘manifestly unfounded or excessive’ (for example, if you make repetitive requests) a fee may be charged to cover **Our** administrative costs in responding.

We will respond to your subject access request within less than one month and, in any case, not more than one month of receiving it. Normally, **we** aim to provide a complete response, including a copy of your personal data within that time. In some cases, however, particularly if your request is more complex, more time may be required up to a maximum of three months from the date **we** receive your request. You will be kept fully informed of **Our** progress.

14. **How Do You Use Cookies?**

Our Site may place and access certain first-party Cookies on your computer or device. First-party Cookies are those placed directly by **Us** and are used only by **Us**. **we** use Cookies to facilitate and improve your experience of **Our Site** and to provide and improve **Our** products **AND/OR** services. **We** have carefully chosen these Cookies and have taken steps to ensure that your privacy and personal data is protected and respected at all times.

All Cookies used by and on **Our Site** are used in accordance with current Cookie Law.

Before Cookies are placed on your computer or device, you will be shown a cookie banner requesting your consent to set those Cookies. By giving your consent to the placing of Cookies you are enabling **Us** to provide the best possible experience and service to you. You may, if you wish, deny consent to the placing of Cookies; however certain features of **Our Site** may not function fully or as intended. You will be given the opportunity to allow only first-party Cookies and block third-party Cookies.

Certain features of **Our Site** depend on Cookies to function. Cookie Law deems these Cookies to be “strictly necessary”. These Cookies are shown in the table below. Your

consent will not be sought to place these Cookies, but it is still important that you are aware of them. You may still block these Cookies by changing your internet browser's settings as detailed below, but please be aware that **Our Site** may not work properly if you do so. **we** have taken great care to ensure that your privacy is not at risk by allowing them.

The following first-party Cookies may be placed on your computer or device:

Cookie Name	Purpose	Duration	Cookie Type
XSRF-TOKEN	Cookie for fraud detection of calls	Session	Essential
hs	Security Cookie for Hive (legacy)	Session	Essential
svSession	Session cookie for identification	6 months	Essential
SSR-caching	Performance cookie for rendering	24 hours	Essential
TS*	Cookies for attack detection	Session	Essential
bSession	Used for system effectiveness measurement	24 hours	Essential
fedops.logger.sessionId	Tracking session errors and issues (resilience)	12 months	Essential
_wixAB3 *	Cookie for site experiments	6 months	Essential
server-session-bind	Cookie for API protection	Session	Essential
client-session-bind	Cookie for API protection	Session	Essential

Our Site uses analytics services provided by Google Analytics. Website analytics refers to a set of tools used to collect and analyse anonymous usage information, enabling **Us** to better understand how **Our Site** is used. This, in turn, enables **Us** to improve **Our Site** and the products **AND/OR** services offered through it.

The analytics service(s) used by **Our Site** use(s) Cookies to gather the required information. You do not have to allow **Us** to use these Cookies, however whilst **Our** use of them does not pose any risk to your privacy or your safe use of **Our Site**, it does enable **Us** to continually improve **Our Site**, making it a better and more useful experience for you.

The analytics service(s) used by **Our Site** use(s) the following Cookies:

Name of Cookie	First / Third Party	Provider	Purpose
ga	First	Google	Used to distinguish users.
ga<container-id>	First	Google	Used to persist session state.

Our Site may place and access certain first-party Cookies on your computer or device. First-party Cookies are those placed directly by **Us** and are used only by **Us**. **we** use Cookies to facilitate and improve your experience of **Our Site** and to provide and improve **Our** products **AND/OR** services. In addition, **Our Site** uses analytics services provided by Google Analytics, which also use Cookies. Website analytics refers to a set of tools used to collect and analyse usage statistics, enabling **Us** to better understand how people use **Our Site**.

15. **How Do I Contact You?**

To contact **Us** about anything to do with your personal data and data protection, including to make a subject access request, please use the following details (for the attention of Louise Johnson):

Email address: louise.johnson@happyenergy.co.uk.

Telephone number: 01872 574900.

Postal Address: Unit 1 New Road Perranporth Cornwall TR6 0DL.

16. **Changes to this Privacy Policy**

We may change this Privacy Policy from time to time. This may be necessary, for example, if the law changes, or if **we** change **Our** business in a way that affects personal data protection.

Any changes will be immediately posted on **Our Site** and you will be deemed to have accepted the terms of the Privacy Policy on your first use of **Our Site** following the alterations. **we** recommend that you check this page regularly to keep up-to-date. This Privacy Policy was last updated on 30th January 2025.

17. **Attribution**

This Privacy Policy has been created using a document template from www.simply-docs.co.uk.